

EASTERN POWER DISTRIBUTION COMPANY OF A.P LTD.
CORPORATE OFFICE::VISAKHAPATNAM.

Circular No.CMD/EPDCL/VSP/CGM/T/D.No. 383/2009, dated 02 -11-2009.

Sub:- A.P.E.P.D.C.L. – Review meeting on 09-11-09 - certain instructions - Reg.
Ref : Circular No.CMD/EPDCL/VSP/CGM/T/D.No.376/09, Dt 24.10.09.

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It is proposed to take up the following items of work on a prioritized manner for the next six days of this week.

1. Devolution of all remaining materials in sections where old materials had been remaining unutilized and had piled up. Special Officers were also appointed to expedite this.
2. Replacement of all stuck-up, burnt and other to be replaced meters by Saturday. During the recent enumeration of services, large number of meter exceptionals, were identified and it is important that they be replaced this week itself, so that such exceptions do not get accumulated during the billing cycles for this month. All other exceptions in EP-IMRS like raising shortfall units, dismantling NB meters etc should also be attended to. On any problem regarding availability of adequate rolling stock of meters, the SEs and DEs are requested to contact CGM/P&MM for immediate action.
3. Complete the rectification taken on all major defects identified during enumeration – seals not existing, meters stuck-up or burnt, multiple services, unbilled services, TE/MP cases, meter broken etc. In all the aforementioned cases, the necessary action to rectify the lapses should be completed by Saturday.
4. Intensive inspections of all customer care centres, especially stages 2 and 3, so as to ensure the implementation of instructions issued vide reference cited. The DEs should necessarily visit all the call centres in their jurisdiction at least once to ensure that these instructions are implemented. SEs too should cover as many CSCs as possible.

In order to ensure that the aforementioned instructions are complied with, the SEs and DEs are instructed to be on filed inspections every day during the week. Special Officers and Chief General Managers from the Corporate Office are also instructed to be available in the field throughout the week.

A review meeting on the division-wise and circle-wise action taken on the aforementioned points will be held with all the Special Officers and the Superintending Engineers on 09-11-2009 at 10 AM.

All leaves granted to DEs and above cadre are stand cancelled for this week with immediate effect.

Sd/- N.GULZAR IAS
Chairman & Managing Director,
A.P.E.P.D.C.L., Visakhapatnam.

To

All Superintending Engineers/Opn/APEPDCL
All Divisional Engineers/Opn/APEPDCL
All Special Officers/APEPDCL
All Chief General Managers/APEPDCL

Copy to Director / Operation / APEPDCL