



Eastern Power
Distribution Company of A.P. Ltd
ఆంధ్ర ప్రదేశ్ తూర్పు ప్రాంత విద్యుత్ పంపిణీ సంస్థ

Memo.No.DIR(O)/APEPDCL/CGM(O&CS)/VSP/F.Dkt/D.No. 36 /09 Dt. 16-12.2009

Sub:- APEPDCL – O&CS – Release of services to Apartments / Group Houses having more than 10 Mts. Height (excluding stilt floor) – Certain guidelines – Issued - Reg.

* * *

1. With a view to have clarity and to have uniform procedure across the DISCOM, the following guidelines are issued for release of services to Apartments and Group Houses having more than 10 Mts. height (excluding stilt floor).

a. The applications should be registered at CSC.

- i) by the individual applicants if there is sale deed/gift deed or their GPA holder.
- ii) by the owner of the land or the GPA holder if the flats are not sold.
- iii) One common service is allowed per Apartment / Group House in the name of Flat Owners Welfare Association or Owner of the site or GPA Holder.
- iv) Applications for all the flats as per plan shall be applied at once so as to assess the capacity of the transformer correctly.

b. The following documents shall be produced at the time of registration of application.

- i) Copy of Sale deed (or) Gift deed with GPA
- ii) Wiring Certificate
- iii) Copy of approved building plan & proceedings from local bodies
- iv) Declaration from the applicant that LT panel board has been erected.
- v) Two pass port size photos

c) After registration of the application, the AE/Operation concerned of that area must visit the location in person and check the following.

- i) Status of erection of LT Panel Board. If the LT Panel Board is not erected, the application can be rejected.
- ii) Length of 11 KV line/LT line to be laid and capacity of DTR to be provided.

d) After field visit, the AE/Operation should prepare the estimate in EP-IMRS as per the time lines prescribed in Standards of Performance and submit to higher authorities for sanction. The estimate should include the following items as per the procedure laid down below.

- i) The cost of the 11 KV line/LT line to be laid for the new apartment shall be included in the estimate.
- ii) The cost of the Distribution Transformer with structure and switch gear shall be included in the estimate. If the total load of the proposed building is less than 20 KW and if there is spare capacity in the existing nearby transformer, there is no need to provide new DTR in the estimate, but approval from the SE/Operation is to be taken for giving services from existing DTR. In all other cases, new DTR of suitable capacity which is available with APEPDCL shall be included.
- iii) The LT UG cable required to be laid from DTR LT side to the building, and the LT Panel Board shall be procured and installed by the applicant. These items need not be included in the estimate. But it shall be mentioned in the report to accompany the estimate that the LT UG Cable and LT Panel Board are in the scope the applicants, hence not included in the estimate.
- iv) The cost of energy meter (S-Ph, 3-Ph or LT TVR) shall be included in the estimate. The misc. items like MCB, Fuse Unit, service wire, PVC pipe, PVC bends, GI Wire etc. should not be included in the estimate as they are procured by the consumer.

c) The estimate is to be sanctioned as per the time lines prescribed in Standards of Performance. After sanction of the estimate by the competent authority, the charges payable by the applicants shall be intimated in writing through concerned Manager/CSC. These charges includes:


- i) Service line charges which includes cost of 11 KV line, Distribution Transformer with structure and switch gear. The cost of energy meters including overhead charges on meters (Contingencies, S&H, Labour, Estt. & Genl. Charges etc.) shall be excluded from the service line charges.
- ii) Development Charges need not be collected from the applicants if the cost of the Distribution transformer exceeds the total development charges to be collected. In other cases, Development charges from the individual applicants are to be collected as per Regulation No.3 Dt.24.08.2005 issued by APERC.

(with latest revision / amendments, if any). In such cases, the cost of the DTR is to be excluded in the service line charges to be paid.

- iii) Security Deposit from the individual applicants is to be collected as per Regulation No.6 of 2004 issued by APERC (with latest revision / amendments, if any).
- f) While intimating the applicants about the charges to be paid, it shall also be mentioned that the cost of LT UG Cable and LT Panel Board are not included in the estimate.
- g) After receipt of the payment from the applicants at the CSC, work order is to be issued to the concerned AE/Operation and work is to be executed within the time lines prescribed.
- i) After completion of the work, the services are to be released duly observing the following formalities.
 - i) Certificate from municipal authorities / local bodies as per Circular Memo.No. CMD/EPDCL/VSP/CGM/O&CS/F.CSC/D.No.5294/09 Dt.25.11.2009.
 - ii) CEIG Approval as per Rule 50(A) of I.E.Rules, 1956 for buildings having more than 15 Mts. height.
 - ifi) Status of wiring in the individual flats and correctness of contracted load as mentioned in the application. If the load is found to be in excess to that mentioned in the application, notice for payment of addl. security deposit and addl. development charges shall be issued. Further, a notice is to be issued to the Licensed Electrician who has issued false wiring completion certificate.
- j) If any dispute arises regarding ownership of a flat or building before release of supply, correctness of the documents produced by the applicant shall be ascertained by taking legal opinion of the BLA. Necessary action shall be taken accordingly with the approval of concerned Divisional Engineer/Operation.
- k) After release of the service, work completion certificate is to be submitted within one month by the AE/Operation duly devoluting balance materials if any and claiming the work bills.

2. The above guide lines will come into force with immediate effect. The estimates already sanctioned as on date need not be revised. The estimates not prepared or not sanctioned shall be revised as per above guidelines. For all future services relating to Apartments/Group houses having more than 10 meters height, the above guidelines shall be followed scrupulously. Any

deviation in this regard will be viewed seriously and suitable action will be initiated against the concerned officer.


Director (Operation)
APEPDCL :: Visakhapatnam

To:

All Superintending Engineers/Operation/APEPDCL

All Divisional Engineers/Operation/APEPDCL

All Asst. Divisional Engineers/Operation/APEPDCL

All Asst. Engineers/Addl. Asst. Engineers/Operation/APEPDCL

Copy to all Directors/APEPDCL

Copy to all Chief General Managers/Corporate Office/APEPDCL

Copy to all General Managers & SEs/Corporate Office/APEPDCL

Copy to the Dy General Manager/CC/APEPDCL – to place the copy of this memo. in website.